

## **SOUTH HAMS DISTRICT COUNCIL: EXECUTIVE LEADER'S FORWARD PLAN**

This is the Leader of Council's provisional forward plan for the four months starting December 2020. It provides an indicative date for matters to be considered by the Executive. Where possible, the Executive will keep to the dates shown in the plan. However, it may be necessary for some items to be rescheduled and other items added.

The forward plan is published to publicise consultation dates and enable dialogue between the Executive and all councillors, the public, and other stakeholders. It will also assist the Council's Overview and Scrutiny Panel in planning their contribution to policy development and holding the Executive to account.

Local authorities are required to publish updated forward plans on a regular basis. The Plan is published in hard copy and on the Council's website ([www.southhams.gov.uk](http://www.southhams.gov.uk))

*The Executive consists of six Councillors. Each has responsibility for a particular area of the Council's work.*

*Leader of the Council – Cllr Judy Pearce*

*Deputy Leader – Cllr Hilary Bastone*

*Lead Executive Member for Health and Wellbeing – Cllr Jonathan Hawkins*

*Lead Executive Member for Communities and Enterprise – Cllr David May*

*Lead Executive Member for Environment – Cllr Keith Baldry*

*Lead Executive Member for Customer Service Delivery – Cllr Nicky Hopwood*

Further information on the workings of the Executive, including latest information on agenda items, can be obtained by contacting Democratic Services on 01803 861105 or by e-mail to [democratic.services@swdevon.gov.uk](mailto:democratic.services@swdevon.gov.uk)

**All items listed in this Forward Plan will be discussed in public at the relevant meeting, unless otherwise indicated with \***

**KEY DECISIONS TO BE TAKEN BY THE EXECUTIVE**

<b>Portfolio Area</b>	<b>Report Title and Summary</b>	<b>Lead Member / Officer</b>	<b>Documents to be considered in making decision</b>	<b>Date of Decision</b>	<b>Consultees and means of Consultation</b>
Environment	<b>Title: Waste Collection Policy for Schools</b> <b>Purpose:</b> To seek approval for a new policy for the collection of waste from schools.	Cllr Baldry/Natalie Johnson	Report of Senior Socialist Waste	3 December 2020	
Environment	<b>Title: Outcome of Town And Parish Consultation on Parking Charges increase</b> <b>Purpose:</b> To outline where the 4% increase in car parking charges, agreed at Full Council 13 <sup>th</sup> February, will be applied in SHDC car parks.	Cllr Baldry / Emma Widdicombe	Report of Senior Specialist Parking	3 December 2020	
Environment	<b>Title: Parking Permit Review</b> <b>Purpose:</b> To consider a report that outlines the findings of the consultation exercise on the parking permit review.	Cllr Baldry / Emma Widdicombe	Report of Senior Specialist Parking	3 December 2020	
Strategy / Homes	<b>Title: Draft Housing Strategy</b> <b>Purpose:</b> To present and recommend commencing consultation on the final draft version of the Housing Strategy.	Cllr Pearce / Issy Blake	Report of the Head of Housing, Revenues and Benefits	3 December 2020	Key stakeholders and the public
Environment	<b>Title: Consent to grant a long lease of Playing Fields to Ivybridge Town Council</b> <b>Purpose:</b> To consider a report that seeks to grant consent to a long lease to Ivybridge Town Council	Cllr Bastone / Laura Wotton	Report of Head of Assets	3 December 2020	
Communities	<b>Title: Allocation of Section 106 Funds for Open Space, Sport and Recreation Projects</b> <b>Purpose:</b> To request approval for the release or allocation of Section 106 funds over £30,000 to enable delivery of a number of Open Space, Sport and Recreation Projects.	Cllr Hawkins / Alexis Huggins	Report of Specialist – Place Making	3 December 2020	

Council	<b>Title: Recovery and Renewal Plan</b> <b>Purpose:</b> To update on development and delivery of the plan	Cllr Pearce / Drew Powell	Report of Director of Governance and Assurance	3 December 2020	
Council	<b>Title: Revenue Budget Monitoring to October</b> <b>Purpose:</b> A revenue budget monitoring report to monitor income and expenditure variations against the approved revenue budget for 2020/21, and to provide a forecast of the year end position	Cllr Bastone / Pauline Henstock	Report of Head of Finance	17 December 2020	
Council	<b>Title: Draft Revenue Budget Proposals 2021/22</b> <b>Purpose:</b> To present Budget proposals for 2021/22	Cllr Pearce / Lisa Buckle	Report of Strategic Lead of Finance	17 December 2020	
Enterprise	<b>Title: Ivybridge Regeneration Project Update</b> <b>Purpose:</b> As per the decision of Council on 24 September 2020, to receive a further report (and make recommendations to Council) on the Ivybridge Regeneration Project	Cllr Bastone / Laura Wotton	Report of Head of Assets	28 January 2021	
Communities	<b>Title: Expenditure of S106 funds for Open Space, Sport and Recreation</b> <b>Purpose:</b> To request approval for the release or allocation of Section 106 funds over £30,000 to enable delivery of a number of Open Space, Sport and Recreation Projects.	Cllr Bastone / Alexis Huggins	Report of Specialist of Place	28 January 2021	
Council	<b>Title: Draft Capital Programme Proposals 2021/22</b> <b>Purpose:</b> To present Capital Programme proposals for 2021/22	Cllr Pearce / Lisa Buckle	Report of Strategic Lead of Finance	28 January 2021	
Enterprise	<b>Title: Community Housing Scheme</b> <b>Purpose:</b> To consider a report which seeks to recommend to Council to fund further community housing projects.	Cll Bastone / Laura Wotton	Report of Head of Assets	28 January 2021	
Council	<b>Title: Revenue Budget Monitoring Quarter 3</b> <b>Purpose:</b> A revenue budget monitoring report to monitor income and expenditure variations against the approved revenue budget for 2020/21, and to provide a forecast of the year end position.	Cllr Bastone / Pauline Henstock	Report of Head of Finance	28 January 2021	

Council	<b>Title: Capital Budget Monitoring Quarter 3</b> <b>Purpose:</b> To advise Members of the progress on individual schemes within the approved capital programme for 2020/21, including an assessment of their financial position	Cllr Bastone / Pauline Henstock	Report of Head of Finance	28 January 2021	
Council	<b>Title: Write Off Report for Quarters 2 and 3</b> <b>Purpose:</b> The Council is responsible for the collection of: Housing Rents, Sundry Debts including Housing Benefit Overpayments, Council Tax and National Non-Domestic Rates. The report informs members of the debt written off for these revenue streams.	Cllr Bastone / Lisa Buckle	Report of Strategic Lead of Finance	28 January 2021	
Council	<b>Title: Revenue Budget Proposals 2021/22</b> <b>Purpose:</b> To present a set of draft Revenue Budget proposals for 2021/22.	Cllr Pearce / Lisa Buckle	Report of Strategic Lead of Finance	28 January 2021	
Council	<b>Title: Capital Programme Proposals 2021/22</b> <b>Purpose:</b> To present Capital Programme proposals for 2021/22.	Cllr Pearce / Lisa Buckle	Report of Strategic Lead of Finance	28 January 2021	
Environment	<b>Title: Grounds Maintenance – Business Plan</b> <b>Purpose:</b> To seek adoption of the business plan following on from the Grounds Maintenance review.	Cllr Baldry/Sarah Moody	Report of Business Manager – Case Management	28 January 2021	
Enterprise	<b>Title: Release of Section 106 Funds for Affordable Housing Projects</b> <b>Purpose:</b> To seek approval for Affordable Housing Section 106 expenditure on a Community Led Housing Scheme in Stoke Gabriel.	Cllr Bastone / Cassandra Harrison	Report of Specialist (Place Making)	28 January 2021	
Council	<b>Title: Devon Districts Procurement Strategy</b> <b>Purpose:</b> To seek adoption of Devon procurement strategy.	Cllr Pearce / Rosie Wilson	Report of Corporate Procurement Officer	28 January 2021	West Devon, Teignbridge, Torridge, Exeter, Mid, and North Devon Councils
Homes	<b>Title: Draft Housing Strategy</b>	Cllr Pearce / Issy Blake	Report of the Head of Housing, Revenues, and Benefits	11 March 2021	

	<b>Purpose:</b> To present the results of the consultation and engagement and the final Housing Strategy 2021 – 2026 for adoption by 1 <sup>st</sup> April 2021				
--	---	--	--	--	--